



## GHA Web Order – Security Options

Please Print out and Fill in the below Security Options that you require for your store.  
Once completed please fax this form to 1300 300 847.

Company / Store Name \_\_\_\_\_

Owner / Manager (Print) \_\_\_\_\_

Owner / Manager (Signature) \_\_\_\_\_

Employee Name \_\_\_\_\_

Employee Email Address \_\_\_\_\_

- No Price Displayed** – Access to Inventory, Reserving, Order Lookup (no price shown) BUT NO Order Authority as this is a prerequisite for this task
  
- No Order Authority** – Access to inventory, Reserving, Pricing information, BUT Order Lookup IS permitted, employee CAN'T generate new orders.
  
- No Reserve Authority** – Access to inventory, Place Orders, BUT NO Reserve Ability.

Please Tick the options that you require. Please note that you can combine options eg no order authority AND No Reserve Authority, yet the selected employee can still see Price Information

IF you require additional employee security options to be set up please re-print this form and repeat the process for your selected employees.